

# PDLG Before & After School Experience Weekly Schedule 2021-2022

Full & part-time schedules completed with dates, parent signature & full payment are due by **Thursday** of each week at **BASE or Park District**

Child: Last Name \_\_\_\_\_ First Name \_\_\_\_\_ BASE School \_\_\_\_\_ Grade \_\_\_\_\_

Week(s) of: \_\_\_\_\_

School at which child will attend BASE

\*\*Parents MUST sign students in and out every day

PLEASE BOX FOR EACH DAY ATTENDING UNDER TYPE OF CARE

Date	Day	AM Week	PM Week	FT Wk	FT Wk	FT Wk	FT Wk
		\$20	\$45	\$65	\$58 child 2	\$52 child 3	\$50 child 4
	Mon						
	Tues						
	Wed						
	Thurs						
	Fri						
<b>TOTALS</b>		<b>\$20</b>	<b>\$45</b>	<b>\$65</b>	<b>\$58</b>	<b>\$52</b>	<b>\$50</b>

BASE HOURS		
<b>District 102 Elementary Schools</b> Breakfast served between 7:30-7:55 am		
Before School AM	Monday – Friday	7:00am – 8:20am
After School PM	Mon, Tues, Thurs, Fri	3:20pm – 6:00pm
After School PM	Wednesday	2:20pm – 6:00pm
Forest Road School: 6:30 AM early drop off allowed		
<b>District 102 Barnsdale Rd. School</b> Breakfast served between 7:30-7:55 am		
Before School AM	Monday – Friday	7:00am – 8:30am
After School PM	Mon, Tues, Thurs, Fri	3:30pm – 6:00pm
After School PM	Wednesday	2:30pm – 6:00pm
<b>St. Francis</b> Breakfast served between 7:20-7:50 am		
Before School AM	Monday – Friday	6:45am – 8:00am
After School PM	Monday – Friday	2:00pm – 6:00pm

Parent/Guardian Signature: \_\_\_\_\_

**FULL TIME**    **\*\*Multi child discount applies to full time families only**

<b>AM &amp; PM Week</b>	Monday – Friday	\$65.00	1 <sup>st</sup> child/week
Fee to attend 1 – 5 days		\$58.00	2 <sup>nd</sup> child/week
		\$52.00	3 <sup>rd</sup> child/week
		\$50.00	4 <sup>th</sup> child/week

  

**AM WEEK**            Monday – Friday            \$20.00    Fee to attend 1 – 5 mornings

**PM WEEK**            Monday – Friday            \$45.00    Fee to attend 1 – 5 afternoons

✓ **LATE SCHEDULE FEE:** Schedules are due on Thursdays at BASE or Park District for the following week of care. \$5/child late fee for schedules submitted Friday, Saturday or Sunday; \$10/child if submitted Monday; \$15/child if submitted Tuesday; \$20/child if submitted Wednesday or after.

✓ **PAYMENT TYPES ACCEPTED:** checks @ BASE / checks, cash, credit cards @ PDLG  
 Make check payable to Park District of La Grange or PDLG  
 \*\$20 service charge for NSF/returned checks, student may not attend until payment is received

✓ **LATE PICK-UP FEE:** \$1 per minute or portion thereof per child, payable at time of pick-up

<b>School Phone Numbers-BASE</b>	<b>Superintendent of BASE, Leanna Hartung</b>
Barnsdale            (708) 215-6858	(708) 588-2233 direct line @ Park District
Congress Park      (708) 215-6009	<b>Assistant Supt. of BASE, Melissa Seaberg</b>
Cossitt                (708) 215-6205	(708) 588-2234 direct line @ Park District
Forest Road         (708) 215-6441	<b>If your child will miss a scheduled day you</b>
Ogden                 (708) 215-6614	<b>must contact your school's BASE supervisor</b>
SFX-Main             (708) 800-6371	<b>by phone or email to inform them of absence</b>

**OFFICE USE ONLY** Schedule submitted to:     BASE     PDLG    Date \_\_\_\_\_

Staff Initials \_\_\_\_\_    Total Fee \_\_\_\_\_    Amount Pd \_\_\_\_\_

Included in total fee: Late schedule fee \_\_\_\_\_    Late pick-up fee \_\_\_\_\_

Payment Type:     cash     check # \_\_\_\_\_     credit card \_\_\_\_\_

This schedule:     Balance due     Overpayment \_\_\_\_\_

RecTrac entry: Initials/Date \_\_\_\_\_