BASE School Year Camps 2022-2023

Registration for BASE school year camps is available online for children enrolled in the BASE program for 2022-2023. Online camp registration works the same way as online registration for weekly schedules. Follow these basic steps:

- Go to the Park District website at <u>www.pdlg.org</u> and select the yellow *Online Registration* link at the top of the page
- Enter your User Name and Password to log-in to the system **If you have forgotten your log-in information or are using the system for the first time, select **Forgot your user name or password** to receive an email with a user name and password link.
- Select the *B.A.S.E.* tab at the top of the screen
- Select *Camp-BASE/Rec Center* from the *Subtype* field and then select *Recreation Center* from the location list
- Select View Calendar
- Select the dates of camp on the calendar; scroll to following months
- Select Add to Cart to continue or Clear Selection to change the dates selected
- The system will bring up all family members that fall within the age range for BASE. Toggle the box next to the name of the child(ren) you are enrolling and select *Continue*
- Select *Proceed to Checkout* to complete your transaction (or *Continue Shopping* to add additional days, or *Empty Car*t to start over)
- Enter your credit card payment information, toggle the reCAPTCHA field, and select *Continue*; the next screen will indicate that your online transaction is complete. <u>Select *View Confirmation Receipt* to verify your selections and enrollment.</u>
- You will also receive an automated email from <u>onlineregistration@pdlg.org</u> with your receipt attached containing your enrollment details/dates.